



PILLAR NEWS

EDITION 30 • SEPTEMBER 2024



COMPANY NEWSLETTER

PILLAR TEAM

WELCOME TO PILLAR NEWS!

In this newsletter, you will get to know your office support team, your fellow colleagues, and any Pillar updates! Pillar Management is here to support all our staff members.

SO LET'S GET STARTED!

PILLAR SECURITY NEWSLETTER

TABLE OF CONTENTS

Understanding How A
Condominium Is Formed • P. 2

Mobile Department • P. 3

Prohibited Activities On Duty
• P. 4

Employees of the Month &
Was it your Birthday? • P. 5

UNDERSTANDING HOW A CONDOMINIUM IS FORMED

SECURE FINANCIAL BACKING FROM INVESTORS



HIRE A DEVELOPER TO OVERSEE THE PROJECT.



START A MARKETING CAMPAIGN TO SELL UNITS OR SUITES



DEVELOPER HIRES CONSTRUCTION SECURITY



BUILDING NEAR COMPLETION, RESIDENTS START TO MOVE IN



DEVELOPER HIRES CONCIERGE SECURITY



DEVELOPER APPOINTS A BOARD OF DIRECTORS



BOARD OF DIRECTORS CREATES A DECLARATION



BOARD OF DIRECTORS SUBMITS THE DECLARATION TO THE GOVERNMENT



THE BUILDING BECOMES A CORPORATION

MOBILE DEPARTMENT

Role in Security Operations:

- Mobile supervisors conduct both random and scheduled site inspections, providing essential backup to guards whenever necessary.
- They are integral in maintaining effective communication with Dispatch, swiftly addressing site needs as they arise.
- Mobile supervisors are deployed to sites requiring assistance, training, or inspection, playing a pivotal role in ensuring security standards are upheld.

Authority and Responsibilities:

- Mobile supervisors are authorized to issue verbal and first written warnings, maintaining discipline and adherence to security protocols.
- During site visits, they may request and review various documents and reports, including security licenses, daily logs, and incident reports, to ensure compliance and efficiency.

Training and Support:

- In addition to their oversight duties, mobile supervisors offer invaluable support by shadowing guards during patrols or desk duties.
- Through this hands-on approach, they provide training and clarification as needed, fostering continuous improvement in performance and adherence to company standards.

Coordination in Emergencies:

- Guards are instructed to promptly contact Dispatch in the event of emergencies or when mobile supervisor assistance is required.
- Dispatch coordinates with the mobile team to ensure timely and effective support, emphasizing the importance of communication and teamwork in critical situations.

PROHIBITED ACTIVITIES ON DUTY

1. **Use of Personal Electronic Devices:** Engaging in activities on smartphones, tablets, or other personal electronic devices for non-work-related purposes is not allowed, except in cases of emergencies or work related. This includes browsing social media, playing games, or watching videos.
2. **Substance Abuse:** The use of alcohol, drugs, or any other intoxicating substances is strictly prohibited. Being under the influence while on duty will result in immediate dismissal.
3. **Smoking:** Smoking in non-designated areas, or when such activity interferes with duty performance.
4. **Personal Socializing:** Engaging in extended personal conversations, either with colleagues or visitors that distracts from surveillance duties is not allowed.
5. **Sleeping or Napping:** Sleeping while on duty constitutes a violation of the Security Guard Act and may result in penalties such as fines or revocation of the security license.
6. **Loud Music or Entertainment:** Playing loud music, watching movies/shows, or engaging in any form of entertainment that could distract from duty is prohibited.
7. **Leaving Assigned Post:** Leaving the assigned post or area of responsibility without proper authorization or relief.
8. **Neglect of Duties:** Failing to perform assigned tasks, patrols, or responsibilities.
9. **Unprofessional Behavior:** Displaying rude, disrespectful, or unprofessional behavior towards colleagues, visitors, residents, or any other individual.
10. **Uniform Violations:** Not adhering to the prescribed uniform standards.
11. **Eating in Restricted Areas:** Consuming food in areas where it is prohibited or during times that could interfere with essential duties.
12. **Inappropriate Use of Security Equipment:** Misusing or playing with security equipment such as radios, batons, or surveillance systems.
13. **Engagement in Personal Business:** Conducting personal business, such as side jobs or personal errands, while on duty.
14. **Unauthorized Guests:** Bringing friends, family, or acquaintances to the workplace without proper authorization.



SUPERVISOR OF THE MONTH

Jaskirat Singh – Yards at Fort York

SITE GUARD OF THE MONTH

Salman Najam – Floater

Congratulations to the site supervisor and guard of the month at Pillar Security for their outstanding dedication and invaluable contributions to our team. Let us know if your colleagues are performing well. Send an email to OPS. We love hearing positive feedback!



Happy BIRTHDAY



**Happy Birthday to all September Babies!
Pillar hopes you have a super fantastic
birthday celebration!**